Chief Executive Officer (CEO)

Organisation: Priaulx Library
Salary: By negotiation
Hours: Full-time, 35 hours per week, Monday–Friday, 9.30am–4.30pm. Occasional evening and Saturday attendance will be required for events and engagements, with time off in lieu where appropriate.

The Role

The Priaulx Library is seeking an energetic and entrepreneurial Chief Executive Officer to lead the organisation through its next stage of development.

As CEO, you will combine strategic leadership with hands-on management, leading our staff team, developing new sources of income and raising the profile of the Priaulx as one of Guernsey's leading cultural, educational and research institutions.

You will be a visible ambassador for the Priaulx, building strong relationships across the community and with donors, businesses, government, schools, heritage organisations and the media. Working closely with the Council, you will help ensure the organisation remains financially sustainable, relevant and accessible while preserving and promoting Guernsey's unique heritage.

Key Responsibilities

Leadership & Strategy

- Lead, motivate and develop the Priaulx team, creating a positive and collaborative culture.
- Manage the effective day-to-day operation of the organisation and its services.
- Work with the Council to develop and deliver the Priaulx's strategic objectives.

Fundraising & Development

- Lead fundraising and income generation, including grants, sponsorship, philanthropy, membership and appropriate commercial opportunities.
- Build lasting relationships with donors, supporters, businesses and strategic partners.

- Identify new opportunities to strengthen the Priaulx's long-term financial sustainability.

Profile & Community Engagement

- Act as a confident and engaging public ambassador for the Priaulx.
- Develop effective marketing, communications, PR and digital engagement.
- Build partnerships with schools, community groups, businesses and heritage organisations.
- Oversee a compelling programme of exhibitions, talks, educational activities and fundraising events that attracts new and existing audiences.

Finance & Governance

- Prepare and manage budgets, ensuring resources are used effectively.
- Provide clear reporting to the Council on financial and organisational performance.
- Support good governance and ensure appropriate legal, regulatory, charity, policy and risk-management requirements are met.

About You

We are looking for an experienced leader who can think strategically while also being comfortable with the practical realities of running an organisation.

You will bring:

- Strong leadership and people-management skills.
- Proven fundraising, sponsorship or business-development experience.
- Excellent communication, relationship-building and public-speaking skills.
- Sound financial and budget-management experience.
- Strong organisational and project-management skills.
- An ability to develop the Priaulx's profile, audiences and partnerships.

- Energy, creativity, commercial awareness and a solutions-focused approach.
- A genuine enthusiasm for culture, heritage, education and community engagement.

Experience in the charity, cultural, heritage or museum sector would be an advantage, as would experience of grant funding, public events, digital marketing and working with trustees or governing bodies.

What Success Looks Like

Success will include growing fundraising and other income, increasing public engagement and awareness, developing strong partnerships, delivering an engaging programme of activities, maintaining sound financial management and building a motivated and effective team.

Reporting

The CEO reports to the Council and is accountable for the overall leadership, management and financial performance of the Priaulx Library.