

Library services and charges 2018

Photocopying & reprographic charges

A4 (B/W)	£	0.35
A4 (Col)	£	0.65
A3 (B/W)	£	0.55
A3 (Col)	£	1.00
A4 (B/W)	£	0.15
A3 (B/W)	£	0.30
High volume photocopying £7.50 per 15 minutes (first 15 minutes free)	£	7.50
Scanning (microfilm & overhead) (A4 - A2 size)	£	2.50
Scanning (A1) (Single sheets)	£	5.00
Broadsheet newspapers (A1) /per page	£	5.00
Digitisation £50.00 /hr (chargeable to nearest 15 minutes)	£	50.00
Photographic images	£	5.00
Digital camera permit (full day)	£	6.00
Digital camera permit (single photograph)	£	1.00

Research charges

Research (Family & local history)	£	30.00
Research (newspapers only)	£	15.00
Research single record "look-up"	£	10.00

Commercial & Educational use of images

Educational purposes (one usage only) Individual application per image required.	Free (copyright & proprietary acknowledgement required).	
One print run of fewer than 2,000 copies - copyright & proprietary acknowledgement required.	£	20.00
Print run of more than 2,000 copies	£	50.00
Digitisation £50.00 /hr (chargeable to nearest 15 minutes)	£	50.00
Displays (not for profit) - £25.00 Administrative fee	£	25.00

Student Rates

A4 (B/W)	£	0.15
A3 (B/W)	£	0.30
Photographic prints	£	2.50