

Priaulx Library services and charges 2020

Photocopying & reprographic charges

A4 (B/Ws)	£	0.35
A4 (Col)	£	0.65
A3 (B/W)	£	0.55
A3 (Col)	£	1.00
Digital file from Portfolio	£	5.00
High volume photocopying £7.50 per 15 minutes (first 15 minutes free)	£	7.50
Print (hardcopy) from Portfolio (personal/private research) (excl. broadsheet newspaper)	£	5.00
Printing from Find my Past/British Newspaper Archive	(see B/W photocopier charges)	
Scanning (microfilm & overhead) (A4 - A2 size)	£	5.00
Scanning (A1) (Single sheets)	£	5.00
Broadsheet newspapers (A1) /per page	£	5.00
Digitisation £50.00 /hr (chargeable to nearest 15 minutes)	£	50.00

Photographic images

Digital camera permit (full day)	£	3.00
Digital camera permit (single photograph)	£	1.00
Digital file from Portfolio	£	5.00
Print (hardcopy) from Portfolio (personal or private research)	£	5.00

Commercial & Educational use of images

Educational purposes (one usage only) Individual application per image required.	Free (copyright & source acknowledgement required).	
Administrative fee per image (high resolution)	£	10.00
Commercial publications - circulation under 2,000 (Copyright & source acknowledgement required)	£	20.00
Commercial publications - circulation more than 2,000 (Copyright & source acknowledgement required)	£	50.00
Digitisation £50.00 /hr (chargeable to nearest 15 minutes)	£	50.00
Displays (not for profit) - £25.00 Administrative fee	£	25.00
Website - use up to 5 years (copyright and source acknowledgement required)	£	70.00

Student Rates

A4 (B/W)	£	0.15
A3 (B/W)	£	0.30
Photographic prints	£	5.00

Research charges

Research (Family & local history)	£	30.00
Research (newspapers only)	£	15.00
Research single record "look-up"	£	10.00